

Towyn & Kinmel Bay Town Council

Draft Minutes of the Full Council - (Hybrid Meeting) held on Wednesday 21st January, 2026 at 7:00pm

Present Cllrs: T Bibby, G Corry, L Gledhill, L Griffiths, T Jenkins, D Johnson, M Jones, B McLoughlin, K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

Deputy Clerk: Katherine Evans

1. Apologies

Apologies for absence were received from Cllrs B Griffiths, L Knightly and D Mulvaney. A letter of Resignation was received from Cllr A Macauley on the 19th January, 2026.

2. Declarations of Interest

Cllr L Griffiths declared a non-prejudicial interest in Agenda Item 9 – Grant Applications, as she is a member of the Y Morfa Committee. She remained in the meeting and took part in the discussion but chose not to vote on the grant application submitted by Kinmel Bay and Towyn Sports Recreation Association Ltd.

3. Public Participation

One member of the public was present in relation to agenda item 7 – Community Place Plan Committee.

Given that a member of the public was present, the Chair read the Public Notice.

4. Minutes

Resolved that: - The minutes of the Full Council meeting held on 12/01/2026 be approved and signed by the Chairman.

5. Matters Arising

There were no matters arising from the above-mentioned meeting minutes.

The Chair brought forward Agenda Item 7 – Community Place Plan so that the applicant of the Non-Councillor Expression of Interest could leave the meeting once she had undertaken her presentation, if she wished to.

Cllr B McLoughlin arrived late at 19:05

7. Community Place Plan Committee

Noted: -

- a) One Cllr has expressed an interest in joining the Community Place Plan Committee for the Kinmel Bay Ward.
- b) One Co-Option (Non-Councillor) Expression of Interest for the Community Place Plan Committee has been received from Mrs M Roberts.

Resolved that: -

- a) Councillor M Jones be approved to join the Community Place Plan Committee to represent the Kinmel Bay Ward.**
- b) The Co-Option (Non-Councillor) Expression of Interest be approved, and the applicant be Co-Opted onto the Community Place Plan Committee as a non-Councillor member.**

6. Planning

0/53106

Loft conversion & dormer Area – 487 m2 Existing – Off – white render, roofing tiles, UPVC windows and doors, white composite cladding Proposed – UPVC windows and white composite cladding to match existing.

Resolved that: - No Objection

0/53113

Certificate of lawfulness for the existing use as ground floor flat.

Resolved that: - No Objection

0/53114

Rear extension and conversion of existing garage to facilitate necessary adaptations.

Resolved that: - No Objection

8. 2025 Christmas Lights & Trees

Noted that: -

- a) The 2024 invoice totalled £5,274.32 plus VAT (75 motifs), and that the 2025 invoice has been reduced to £3,516.21 plus VAT (50 motifs), reflecting the reduced number of lamp post motifs that were installed in 2025 and the Clerk's successful negotiation of a lower overall cost.
- b) An opportunity has been presented to the Town Council to purchase 72 pre-loved motifs to replace the existing motifs. An additional meeting will be held on 28th January, 2026 to discuss/consider the various quotes and if appropriate, approve the preferred option.

Resolved that: - The invoice from SETS Ltd of £3,516.21 plus VAT, for the installation of the 2025 Christmas lights be approved.

Supports 'A More Equal Wales' as publicly accessible displays ensure that all members of the community, regardless of age or ability, can enjoy the festive season.

9. Grants

Noted that one large grant application has been received from the Kinmel Bay and Towyn Sports Recreation Association Ltd.

Resolved that: -

- a) The large grant application from Kinmel Bay and Towyn Sports Recreation Association Ltd for £2,815.38 plus VAT, to purchase four compartmental recycling bins, be approved.**
- b) The Town Council will purchase the recycling bins on behalf of Kinmel Bay and Towyn Sports Recreation Association Ltd.**
- c) Kinmel Bay and Towyn Sports Recreation Association Ltd will provide the Town Council with the required 10% match funding (£375.39) to contribute to the cost of the bins.**

10. Environmental Schedule 2025-26

Noted the updated 2025-26 year to date Environmental Improvements Work Schedule as presented by the Clerk.

Cllr M Smith arrived late at 19:34

11. Nominations for the Buckingham Palace Tea Party

Noted the email received from One Voice Wales requesting a nomination from the Town Council members for an individual to attend the King's Garden Party at Buckingham Palace as the Town Council's representative.

Resolved that: - Three nominations were received as the Town Council's representative to attend the King's Garden Party at Buckingham Palace (A Macauley, M Roberts and Cllr G Corry). Following a vote, members resolved, by majority, that Cllr G Corry be nominated as the Town Council's representative.

12. Kinmel Bay Dunes

Noted: -

- a) The email received from Conwy CBC's Countryside Warden relating to circulating the information proposed alterations to the viewing platform at the Kinmel Bay Dunes.
- b) The emails received from Cllrs K Redhead and B Griffiths in response to Conwy CBC's proposals.

Resolved that: -

- a) **The Clerk will write a strongly worded response to Conwy CBC regarding the proposed removal of the Kinmel Bay Dunes viewing platform. Members consider the platform to be a valued community asset that has been enjoyed by residents for many decades.**
- b) **The Members wish to see the platform retained and refurbished for continued public enjoyment and they have indicated that, should Conwy CBC require a financial contribution, they would welcome the opportunity to consider providing financial support.**
- c) **Members also noted that, based on recent discussions with a Conwy CBC Flood Defence Officer, there may be surplus funding available from the Flood Defence Grant that could potentially be utilised for this purpose.**

Supports 'A Healthier Wales' as the viewing platform provides a safe space for outdoor recreation, walking, and exercise, contributing to physical and mental well-being.

13. 2025 Internal Tree Survey

Noted the Q4 Internal Tree Survey which has been completed by the Clerk.

14. Conwy Replacement Local Development Plan 2018-2023 – Deposit Plan Written Statement – Public Consultation

Noted that Conwy CBC have produced a Deposit Plan Written Statement as part of the Replacement Local Development Plan (RLDP) for the County Borough (excluding the Eryri National Park). The RLDP Deposit Plan has been published for public consultation commencing the 12th January, 2026 and ending on the 8th March, 2026.

15. TKBTC Planters

Noted that the small planters from The Mayquay, Asda Petrol Station, St Asaph Avenue/Chester Avenue Junction and Gors Road have now been relocated to Ysgol Maes Owen.

Resolved that: -

- a) **The Clerk will identify which of the remaining planters require remedial planting works and will instruct a contractor to carry out the necessary works.**
- b) **As the Grounds Maintenance Contract is due for renewal in March 2026, the Clerk will obtain quotations that include the ongoing maintenance of the planters.**

Supports 'A Resilient Wales' as Community Planter Project can improve local biodiversity by supporting the growth of native plants and flowers, which helps maintain a resilient ecosystem. Additionally, it can contribute to climate resilience by improving green coverage in urban spaces, which reduces the urban heat island effect and supports carbon capture.

16. CCBC Free Wi-Fi Scheme

Noted the December footfall data report and the annual overview reports received from Conwy CBC for Towyn and Kinmel Bay.

Resolved that: -

- a) **The Deputy Clerk will write to neighbouring Councils (Abergele Town Council, Bay of Colwyn Town Council and Llandudno Town Council) to enquire whether they would be willing to share their Wi-Fi data reports, to enable a comparative study to be undertaken.**
- b) **Additionally, a Conwy CBC Officer will be invited to a future informal meeting to discuss the data reports, provide clarification on the information contained within them, and review how the data compares with other towns. This will assist Members in gaining a better understanding of the data and how it can be utilised to support future funding opportunities.**

17. Conwy CBC Litter Bin Survey

Noted: -

- a) The email received from Cllr M Smith advising that Conwy CBC will shortly be commencing a County wide bin survey to identify bins in poor condition and bins which are constantly overfilled.
- b) Members have been requested to assess the bins in their individual areas, noting any capacity issues or condition concerns, and report the locations to the Clerk by 31st January, 2026 so that we will be ahead of the game, when we receive official confirmation of the survey from Conwy CBC.

18. Solar LED Light Projects

Resolved that: - The Y Morfa Leisure Centre will be added to the approved location list for Solar LED Light Projects.

Supports 'A Resilient Wales' as well-maintained green spaces help increase environmental resilience by supporting biodiversity, reducing pollution, and mitigating the effects of climate change.

19. Conwy County Borough Council Proposed Tree Planting Scheme

Noted the email received from Conwy CBC relating to the establishment/watering provision for the proposed tree planting at Kendal Road Park, Kinmel Bay.

Resolved that: - The Town Council will support the establishment/watering provision for the proposed tree planting at Kendal Road Park, Kinmel Bay, without any funding from Conwy CBC.

20. Conwy County Borough Councillor Updates/Reports

Cllr K Redhead updated members: -

- Following recent antisocial behaviour incidents at Tir Llwyd Industrial Estate involving off-road bikers, she had raised concerns regarding the land and the gates with Conwy CBC Officers.
- She also reported that police presence on Chester Avenue is excellent, with officers present daily, using Chester Avenue Community House as a base, and actively engaging with the community and local youths.

Cllr M Smith updated members: -

- The Pride of Place funding allocation had been awarded to Tudno Ward in Llandudno in accordance with Welsh Government Policy.
- He had attended the Economy and Place Overview and Scrutiny Committee meeting where the Draft Local Housing Strategy 2024 to 2029 was discussed and informed Members that Conwy Officers are keen to identify any empty properties in the Towyn and Kinmel Bay area, so that landlords can be approached. The department is undertaking significant work to support homeless individuals, and County Councillors can be contacted by members of the public for guidance and signposting to the relevant support services.

Cllr B McLoughlin update members: -

- Conwy CBC Councillors can meet regularly with Conwy CBC Officers to discuss housing issues with Housing Regularity Services.

Meeting Closed: 20:30

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Signed by the Chair of the next Full Council meeting on the 02/03/2026.